JUDICIAL INFORMATION SYSTEM COMMITTEE

August 13th, 2020 – Special Meeting
12:00 p.m. to 1:00 p.m.
Online Zoom Meeting

Minutes

Members Present:
Justice Barbara A. Madsen, Chair
Judge Scott K. Ahlf
Ms. Mindy Breiner
Mr. Joseph Brusic
Judge John Hart
Mr. Rich Johnson
Judge J. Robert Leach
Judge Kathryn Loring
Mr. Frank Maiocco
Mr. Robert Olson
Ms. Paulette Revoir
Mr. David Reynolds
Ms. Dawn Marie Rubio
Mr. Bob Taylor
Ms. Margaret Yetter

Members Absent:
Ms. Barb Miner
Chief Brad Moericke

AOC Staff Present:
Mr. Kevin Cottingham
Ms. Vicky Cullinane
Ms. Vonnie Diseth
Mr. Jim Dixon
Mr. Rob Eby
Mr. Brian Elvin
Mr. Mike Keeling
Ms. Hayley Keithahn-Tresenriter
Mr. Dirk Marler
Mr. Scott McConnel
Mr. Dexter Mejia
Ms. Anya Prozora
Mr. Ramsey Radwan
Ms. Cat Robinson
Ms. Jennifer Wagner

Guests Present:
Ms. Suzanne Elsner
Mr. Allen Mills
Ms. Kristine Nisco
Ms. Heidi Percy
Judge Kimberly Walden

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Call to Order

Justice Barbara Madsen called the Judicial Information System Committee (JISC) meeting to order at 12:02 p.m. and introductions were made. Justice Madsen welcomed the three new JISC members: Judge Kathryn Loring (San Juan Superior Court) and Judge Robert Olson (Whatcom County Superior Court) representing SCJA, and Mr. Joseph Brusic representing WAPA. Two returning members were also recognized: Mr. Dave Reynolds (WAJCA) and Ms. Barb Miner (WSACC). Justice Madsen noted there will be more formal introductions at the next JISC meeting on August 28th.

CLJ-CMS Project – Contract Approval

Ms. Cat Robinson gave a brief presentation on the Courts of Limited Jurisdiction Case Management System project (CLJ-CMS) contract highlights and schedule. Just over a year ago, the JISC met and made the decision to move ahead with negotiations with Tyler Technologies, Inc. These negotiations really began in person in January 2020 and have been purposeful and deliberate. The CLJ-CMS Project Steering Committee (PSC) met on August 4th; the PSC is comfortable with the current state of the contract and is now bringing it to JISC for approval. Should the Committee approve the contract, it is expected to be finalized in September. The total contract value is $22.3 million over six years, plus $1.1 million for maintenance costs over three years. The anticipated project completion date is October 2025, with the contract term ending in October 2026. Twelve modules were included in the contract,

including two new Software as a Service (SaaS) modules (Tyler Supervision and Odyssey File & Serve).

Ms. Paulette Revoir, chair of the Project Steering Committee, introduced the ten CLJ-CMS PSC voting members, and recognized previous PSC members and Court User Workgroup (CUWG) members. Ms. Revoir stressed that it is crucial that the CLJs move forward with this contract with Tyler, as a modern CMS is essential to keep pace with our courts and the needs of the public, in order to effectively administer justice. Ms. Robinson then provided the Committee with the project's expected high-level timeline. She explained that there are two tracks, e-Filing and the CMS, which the project will work on concurrently. E-Filing is expected to be completed statewide by 2021, and the CMS pilot courts will follow shortly after. The statewide rollouts will be completed in six increments, concluding in October 2025.

Some discussion followed regarding e-Filing. Mr. Rich Johnson asked where e-Filed documents will go as the e-Filing track will be completed first. Ms. Robinson stated that electronic documents will be stored temporarily in Tyler's File and Serve system in the cloud, and then documents will become available in the CMS as each group of courts go live with the CMS. She added that courts can choose to scan paper documents filed manually, or they can choose to work with both paper and electronic documents.

Justice Madsen then thanked Ms. Robinson, Ms. Revoir, the Project Steering Committee, and the CUWG on behalf of the JISC. She then asked if there was a motion to approve the contract.

Motion: Ms. Margaret Yetter

> I move that the JISC approve the CLJ-CMS Project Steering Committee's recommendation for the Administrative Office of the Courts (AOC) to proceed with executing the contract negotiated with Tyler Technologies, Inc. to secure a statewide case management, probation, and e-filing system for Washington courts of limited jurisdiction.

Second: Judge Scott Ahlf

Voting in Favor: Justice Barbara Madsen, Judge Scott Ahlf, Ms. Mindy Breiner, Mr. Joseph Brusic, Judge John Hart, Mr. Rich Johnson, Judge J. Robert Leach, Judge Kathryn Loring, Mr. Frank Maiocco, Mr. Robert Olson, Ms. Paulette Revoir, Mr. David Reynolds, Ms. Dawn Marie Rubio, Mr. Bob Taylor, Ms. Margaret Yetter

Opposed: None.

Absent: Ms. Barb Miner, Chief Brad Moericke

The motion passed, and the CLJ-CMS contract was approved.

Mr. Radwan stated that he has received the final redline copy of the contract, and will send it to Tyler Technologies, Inc. He does not anticipate any changes, and the contract should be completely executed and signed by September 1st, 2020.

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Meeting Wrap Up & Adjournment

Justice Madsen adjourned the meeting at 12:27 am.

Next Meeting

The next meeting will be August 28th, 2020, via Zoom from 10:00 a.m. to 12:00 p.m.

Action Items

	Action Items	Owner	Status
	A special committee will be formed to deal with the future of Equipment Replacement	Justice Madsen / Ramsey Radwan	

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